

**SPARK PTO Agenda**  
**October 16, 2018 @ 6:30 p.m., SPARK Conf. Room**

<b>Attendance</b> (Present represented by X) X Terry Harness - Principal (Sarah Pruett substitute) Dr. Jennifer Toney - Assistant Principal X Susie Fellows - Teacher Representative X Kimberly Muhlheim - Teacher Representative X Julie Kimble - Co-President X Cat Hoelker - Co-President X Amanda Curran - Fundraising X Chad Estes - Secretary X Becca Kirby - Volunteer/Outreach X Preston Ladds - VP X Scott Newman - Treasurer Carrie Pursifull - Operations X Jenny Reiner - Enrichment Julie Witten - Communications		
<b>Meeting Call to Order: 6:42pm</b>		

<b>Topic</b>	<b>Speaker</b>	<b>Time</b>
Principal's Update <ul style="list-style-type: none"> <li>• <i>GATech team is coming for STEAM week</i></li> <li>• <i>Incorporating STEAM challenges per grade for STEAM week including medals for winners</i></li> <li>• <i>Movement of the dumpsters to a different location on the campus is still ongoing and needs to be done</i></li> </ul>	Pruett	15 minutes
Teachers' Update	Fellows/ Muhlheim	5 minutes
<b>Follow up from last meeting:</b> 1. Fundraising <ul style="list-style-type: none"> <li>• Supporters + Partners Final Results (Amanda)</li> <li>• <i>\$111k fundraising total from supporters</i></li> <li>• <i>\$40k fundraising total from partners</i></li> <li>• <i>\$153k fundraising overall (we were \$180k total last year and we still have color run and SPARK after Dark</i></li> <li>• <i>Fundraising participation % totals are almost in with 1st grade currently in first place. Kindergarten was</i></li> </ul>		10 minutes

<p><i>surprisingly one of the lowest grades which is non-typical from previous years</i></p> <ul style="list-style-type: none"> <li>• <i>Supporters follow-up will include custom envelopes for thank you letters and car magnets</i></li> </ul> <p>2. Treasurer Update</p> <ul style="list-style-type: none"> <li>• Budget items to vote on</li> <li>• <i>Several reimbursement items are currently being paid out for prior expenses</i></li> <li>• <i>Approved purchase of 2 Square chip card and contactless readers - \$106.72</i></li> </ul> <p>3. Green Transportation Day recap (Carrie)</p> <ul style="list-style-type: none"> <li>• <i>Most recent event was not as fun for kids without the support of the teachers cheering them on - need to consider how to</i></li> </ul>		
<p><b>New business:</b></p> <p>4. Fundraising (Amanda)</p> <ul style="list-style-type: none"> <li>• Color Run schedule/event/volunteers</li> <li>• <i>We have a dashboard from the organizing company to help manage the project.</i></li> <li>• <i>We need 2 volunteers to manage the additional day-of volunteers and we also need marketing volunteers.</i></li> <li>• <i>Need to identify the incentives related to the event for prizes</i></li> <li>• <i>Color staff pep rallies coming up week of 10/22</i></li> <li>• <i>Kids will get a white t-shirt to wear so they don't get the colored corn starch covering them before they return to class. Volunteers will have leaf blowers to help clean kids off as well.</i></li> <li>• Dine Out program</li> </ul> <p>5. Enrichment Update (Jenny)</p> <ul style="list-style-type: none"> <li>• Movie Night 10/19</li> </ul>	Board	60 minutes

<ul style="list-style-type: none"> <li>• <i>Will be making fruit snacks and possibly glow sticks / rings / bracelets for sale</i></li> <li>• <i>Will promote upcoming events like STEAM night, Color Run, etc on a slide before the movie</i></li> <li>• STEAM Week and Night (10/25 )</li> <li>• <i>STEAM night is 5-8pm on 10/25</i></li> <li>• <i>We have 29 vendors / partners that will be in attendance over the week.</i></li> <li>• <i>We will use kindergarten classrooms near the turf to house some vendors for the events</i></li> <li>• <i>GATech is doing a liquid nitrogen and laser displays for during the week</i></li> <li>• Book Fair (11/26)</li> <li>• AR party (12/7)</li> <li>• <i>This will be a reward-based event to encourage students to meet their AR reading goals. Knock House music will play music for the event. 1st through 5th graders</i></li> <li>• </li> </ul> <p>6. Operations Update</p> <ul style="list-style-type: none"> <li>• Sports Court</li> <li>• <i>Waiting on APS to get back to us on the permitting for the concrete</i></li> <li>• Media Center</li> <li>• <i>Feedback has been collected from some teachers on teacher planning day about what they would like to see</i></li> <li>• Hand Sanitizer</li> <li>• <i>We will get quotes before doing a vote</i></li> <li>• GDOT/Dumping</li> <li>• <i>Still in process and dealing with city vs. state vs county roads, public versus private right of way</i></li> </ul> <p>7. Grants Update (Preston)</p> <ul style="list-style-type: none"> <li>• CINS, Target</li> <li>• Upcoming opportunities/needs</li> </ul> <p>8. Needs on Horizon:</p> <ul style="list-style-type: none"> <li>• Finalize budget and distribute to PTO members for vote</li> </ul>		
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<ul style="list-style-type: none"> <li>• Volunteers for STEAM Night, Color Run, Book Fair and AR party</li> </ul>		
<b>Upcoming dates:</b> <ul style="list-style-type: none"> <li>• 10/19 - Movie Night</li> <li>• 10/25 - STEAM Night</li> <li>• 10/29 - Color Run Kick Off</li> <li>• 10/31 - Halloween Parade</li> <li>• 11/1 - Principal's Coffee</li> <li>• 11/6 - No School (Teacher work day/election)</li> <li>• 11/8 - Color Run</li> <li>• 11/26 - Book Fair</li> <li>• 12/4 - Yeah Burger Dine Out</li> </ul>		
<b>Meeting Adjourned: 8:00pm</b>		